**DeltaBox** Sp. z o.o. Sp. komandytowa 62-081 Przeźmierowo, Baranowo, ul. Nowina 20 tel. +48 61 650 77 77, fax.+48 61 650 77 76, e-mail: info@deltabox.pl REGON 634606275 NIP 7772795813. KRS 0000586862



#### Information Clause

**Dear Sir/Madam**, In accordance with the provisions of the Regulation of the European Parliament and of the Council (EU) No. 2016/679 of April 27, 2016 (GDPR), we provide you with information regarding the use of your personal data.

### Who is the administrator of your personal data?

The administrator of your personal data is Delta Box Sp. z o.o. Sp. k., headquartered in Baranowo (62-081) at Nowina 20, NIP: 7772795813, REGON: 634606275, KRS: 0000586862 (hereinafter referred to as the Company or the Administrator).

### How can you contact us to obtain information about your personal data?

You can contact the Administrator in writing via traditional mail at the above address or via email at: info@deltabox.pl

## How do we ensure the security of your personal data?

We provide all necessary physical, technical, and organizational measures to protect personal data against accidental or intentional destruction, accidental loss, alteration, unauthorized disclosure, use, or access, in compliance with all applicable regulations.

We have appointed a Data Protection Officer, Mr. Dominik Giętkowski, who can be contacted at: iod@deltabox.pl

### What is the purpose and legal basis for processing your personal data?

We process personal data for the purpose of:

#### Area Purpose of Processing and Legal Basis Activities for the conclusion and execution of the agreement (including Conclusion and for contact purposes, settlements, and payments necessary for **Execution of the** its execution) or actions taken at your request to conclude Agreement and the agreement (Article 6(1)(b) GDPR) or contact with **Conducting Business:** employees of the contracting party to execute the agreement (Article 6(1)(f) GDPR - the legitimate interest being the execution of the agreement), archiving data after the agreement is executed (based on Article 6(1)(c) GDPR in connection with legal regulations and Article 6(1)(f) GDPR for data stored in archives and backup copies - the legitimate interest being the pursuit of claims, protection against claims, and ensuring data integrity), post-sale services, especially handling and addressing complaints or other claims, conducting debt collection processes (Article 6(1)(f) GDPR – the legitimate interest being the pursuit and defense against claims), fulfilling legal obligations resulting from business operations, including obligations under tax and civil law regulations, e.g., in the areas of accounting and taxation (Article 6(1)(c) GDPR). Providing data is a contractual requirement and/or a condition for concluding the agreement. While it is voluntary, it is essential for concluding and executing the agreement. Certain processing activities within the scope of agreement execution are legally regulated, and providing data is necessary to fulfill the agreement. **Contact and** responding to a question or message sent, based on your

Contact and
Correspondence,
Including via
Electronic Means
(Email and Contact
Form on the Website):

- responding to a question or message sent, based on your consent, pursuant to Article 6(1)(a) GDPR,
- sending information, including marketing content, if you have given your consent, pursuant to Article 6(1)(a) GDPR,
- responding to inquiries about our offer or replying to an offer sent to us, as well as carrying out actions requested by you, pursuant to Article 6(1)(b) GDPR,
- conducting correspondence in compliance with legal obligations, e.g., in complaint procedures or when exercising

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	rights under GDPR, such as the right to access data (Article
	6(1)(c) GDPR).
	Providing your data is voluntary but necessary to respond
	to inquiries, deliver requested content, or fulfill your requests.
	In some cases, providing data may be a legal requirement, e.g.,
	when we are obligated to verify the applicant before providing
	access to data. You can withdraw your consent at any time
	by submitting a request via the same communication channel.
	The withdrawal of consent does not affect the legality
Other Processing	<ul> <li>of processing carried out before its withdrawal.</li> <li>for purposes specified each time in the content of the consent</li> </ul>
Based on Consent	(Article 6(1)(a) or Article 9(2)(a) GDPR).
Basea on Consem	Providing data is voluntary but necessary to achieve the purposes
	specified in the content of the consent. You may withdraw your
	consent at any time in the manner specified by the Administrator
	when the consent was obtained. The withdrawal of consent does
	not affect the legality of the processing carried out prior to its
	withdrawal.
Provision of the	researching user preferences and behavior on the website using
Website	cookie technology, creating user statistics, and using them
	to customize/improve the service (Article 6(1)(a) GDPR),
	creating user profiles and sending personalized advertisements
	(Article 6(1)(a) GDPR),
	• technical delivery of content, maintenance, and technical
	support of the service, ensuring service security, preventing
	fraud, fixing errors, and tailoring the service to user needs ( <b>Article</b>
	6(1)(f) GDPR).
	Providing data is voluntary but necessary to achieve the above-
	mentioned purposes. Details about data processing on our
	website, including the cookie policy, can be found in our <b>Privacy</b>
AA arula a kim ar	Policy at: https://deltabox.pl/rodo-gdpr-dsgvo/
Marketing	providing advertisements, managing advertising campaigns, and magazing their effectiveness using third party technologies.
	and measuring their effectiveness using third-party technologies (Google), such as Google Ads, Google Analytics, and Google Tag
	Manager (based on consent, i.e., Article 6(1)(a) of the GDPR).
Recruitment	• conducting the current recruitment process (based on <b>Article</b>
Recruitment	6(1)(c) of the GDPR, including in connection with the provisions
	of Article 22(1) §1 and Article 229 of the Labor Code
	and implementing acts, as well as based on Article 6(1)(a)
	of the GDPR and Article 9(2)(a) of the GDPR for data not covered
	by the aforementioned provisions) and, with your consent, also
	for future recruitment processes,
	<ul> <li>providing information about the progress of the ongoing</li> </ul>
	recruitment process – based on your consent (Article 6(1)(a)
	of the GDPR).
	Providing data is voluntary, but within the scope defined by law,
	it is necessary to participate in recruitment processes.
Other Processing	Your personal data is or may be processed pursuant to Article
Based on the	6(1)(f) of the GDPR if the processing is necessary for the following
Legitimate Interests of	purposes arising from the legitimate interests pursued by
the Administrator	the Administrator:

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• Internal administration and work organization, including internal supervision and reporting (the legitimate interest is ensuring
the optimal functioning of the company),
• Ensuring the security of networks and IT processes (the legitimate
interest is the protection of people and property).

#### What Rights Do You Have Regarding the Data We Process About You?

You have the right to request from the Administrator: access to your personal data and to receive a copy of it; rectification (correction) of your personal data; deletion of your personal data if the processing is not carried out to fulfill an obligation arising from legal provisions; restriction of the processing of your personal data; portability of your personal data; filing a complaint with the President of the Personal Data Protection Office (contact details are available on the Office's website at <a href="www.uodo.gov.pl">www.uodo.gov.pl</a>) if you believe that the processing of your personal data violates GDPR provisions.

You also have the right to object at any time to the processing of your personal data based on Article 6(1)(f) of the GDPR. If you object to the processing of your personal data for purposes resulting from the legitimate interests pursued by the Administrator, we will no longer process your personal data for that purpose. The reason for your objection must be your specific situation, so we kindly ask you to indicate this particular situation when submitting your request. Upon receiving your objection, we will cease processing your data for the purpose(s) to which you have objected, unless we demonstrate compelling legitimate grounds for the processing that override your interests, rights, and freedoms, or unless we demonstrate grounds for the establishment, exercise, or defense of legal claims.

To exercise the aforementioned rights, please contact the Administrator or the person designated to handle data protection matters.

## Who can be the recipient of your personal data?

We share your personal data only with entities that enable us to ensure high-quality service. These primarily include companies providing IT, security, HR, legal, accounting, postal, courier, printing, advertising, consulting, agency, and maintenance services, as well as ADAMS Sp. z o.o. as part of the exchange of information between DELTA BOX and ADAMS Sp. z o.o. If you give the appropriate consent, this may also include Google Ireland Ltd. Data is processed based on an agreement with us and solely at our instruction. We do not share your data with external entities for their own use – only for the execution of the tasks specified above. All partners who process your personal data ensure its security and comply with all obligations regarding data protection. Your personal data is also shared with authorized employees of the Company who, under the instruction of the Administrator, perform tasks related to the processing of your data. We may also provide your data to authorized bodies, but only on the basis of legal provisions.

### What Are the Rules for Transferring Your Personal Data Outside the EEA?

Except for cases where you give explicit consent, your personal data is not transferred to recipients in third countries (i.e., outside the European Economic Area - EEA) or international organizations. If you provide appropriate consent, your personal data may be or will be shared with Google Ireland Limited (the Service). Due to the transnational nature of data flows within this Service, your data may be transferred outside the EEA, including to countries for which the European Commission has not determined an adequate level of protection.

Data protection in the case of Google Ireland Limited is ensured through an appropriate certificate, which the European Commission recognizes under Article 45 of the GDPR as providing an adequate level of protection. Protection is also ensured through Standard Contractual Clauses with appropriate safeguards (e.g., data encryption). More information on data processing in this Service can be found in the Service's privacy policies. Data is transferred solely based on your explicit consent.

• LinkedIn Privacy Policy - <a href="https://pl.linkedin.com/legal/privacy-policy?trk=homepage-basic\_footer-privacy-policy">https://pl.linkedin.com/legal/privacy-policy?trk=homepage-basic\_footer-privacy-policy</a>

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Facebook
 Privacy
 Policy
 https://www.facebook.com/privacy/policy/?entry\_point=facebook\_page\_footer

Your personal data is processed in this way for marketing purposes (we use marketing tools and social media cookies and plugins on our website). Data is transferred solely based on your explicit consent.

### How Long Do We Retain Your Personal Data?

We retain your personal data only for as long as necessary to achieve the purposes for which the data was collected (e.g., the duration of the contract) or for the period specified by law. For data processed based on consent, it is retained until consent is withdrawn. For processing related to responding to inquiries, data is stored for one year after the correspondence ends. In other cases, the retention period will be based on the statute of limitations or other legally prescribed periods.

# How Do We Make Decisions Based on Your Personal Data?

Based on your personal data, we may conduct profiling and make automated decisions (such as displaying advertisements) as described in Article 22(1) and (4) of the GDPR. This occurs in systems such as the website <a href="https://deltabox.pl/">https://deltabox.pl/</a>. Profiling is conducted to market our own services. You have the right to contest such decisions by communicating your position to us through the above-mentioned communication channels.